

**APPROVED**

**SERVICE LEADERSHIP TEAM  
MINUTES OF MEETING  
HELD ON 24<sup>th</sup> JUNE 2021**

**PRESENT:**

[REDACTED]

**APOLOGIES:**

[REDACTED]

	<b>ACTION</b>
<b>AGENDA ITEM 4 – PFI LOOSE FF&amp;E</b>	
<p>[REDACTED] joined the meeting for this item. The paper he prepared can be accessed <a href="#">here</a>.</p> <p><u>Recommendations</u></p> <p>4.1 NEFRA take back loose FF&amp;E from PFI contract and manage internally through an SLA with RFM, to realise savings circa £49k per annum after year 1.</p> <p>4.2 A reserve fund be setup to accumulate funds for future larger loose FF&amp;E costs.</p> <p>Following discussion between SLT Members, Paul said that a Risk Assessment is required to underpin this report.</p>	<p>[REDACTED]</p>

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